US-Japan University Research Collaboration Analysis



Project Title	US-Japan University Research Collaboration Analysis
Project Summary	Embassy Tokyo is looking for an enthusiastic team member to research, track, and develop a system for identifying US-Japan University-level research project collaboration.
Country	Japan

Project Description

As a remote member of Embassy Tokyo's Economic Section, the?eIntern?will join a team working to increase, amplify and enhance collaboration between U.S. and Japanese research institutions and funding agencies. The? eIntern?will assume the role of US-Japan Research Analyst to identify research projects, institutions and researchers who are actively engaged in U.S.-Japan collaborative research projects or want to engage in such projects. As the first eIntern in this role, the Analyst will be responsible for creating a methodology for how to review the research partnerships of all major U.S. research institutions and a database which the Embassy will use to track the projects through their research lifecycle to allow the Embassy to identify research topics and research collaborators with whom to engage more actively for enhanced US-Japan research collaboration. Responsibilities include, but are not limited to, research, data and source compilation, report drafting, analysis of complex research relationships, and open source report monitoring. The eIntern?can may be assigned additional duties depending on the needs of the section.?

Required Skills or Interests

Skill(s)
Analytical writing
Data analysis
Research
Survey / polling design

Additional Information

The?eIntern?will work remotely and assignments will be coordinated so work hours will not exceed the maximum 10 hours per week.?

Language Requirements

Language Speaking Proficiency Reading Proficiency Importance

Japanese Minimum professional proficiency Minimum professional proficiency Nice to Have